

Peterborough Council for Voluntary Service (PCVS)

MINUTES OF THE ANNUAL GENERAL MEETING 2024

Date: 14 November 2024

Time: 10:40 a.m.

Venue: Allia Future Business Centre, London Road, Peterborough

1. Welcome and Opening Remarks

The meeting was opened at 10:40 a.m. by Jonathan Jelley MBE JP, Chair of the PCVS Trustee Board. Jonathan introduced Eva Woods, Co-Vice Chair, who presided over the proceedings of the Annual General Meeting.

2. Attendance and Apologies

Eva Woods welcomed attendees, thanked them for their participation, and confirmed that the meeting was quorate.

Apologies for absence: - Sharon Keogh - Alric Blake

Present: All other trustees of PCVS were in attendance.

3. Approval of Minutes of the Previous AGM (2023)

The minutes of the 2023 Annual General Meeting were presented for review. No amendments or corrections were proposed.

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Website: www.pcvs.co.uk **Email:** pcvs@pcvs.co.uk

Resolution: The minutes of the 2023 AGM were approved as a true and accurate record.

Proposed by: Ken Sheraton

Seconded by: Dave Ellis

4. Presentation of Accounts

Eva Woods introduced Becky Decamps of Fisher & Co Accountants, who had audited and prepared the annual accounts for PCVS.

Becky provided a summary of the financial position: - PCVS remains in a strong financial position despite external challenges during the year. - Cash reserves are maintained in line with the organisation's Reserves Policy. - The full accounts and Trustees' Report are publicly available via Companies House and the Charity Commission websites.

Becky confirmed that: - The audit raised no issues. - The financial statements were prepared in accordance with the Companies Act 2006 and other relevant legislation.

Resolution: The audited accounts for the year 2023/2024 were adopted.

Proposed by: Mandy Thompson

Seconded by: Sheila Walsh

5. Appointment of Auditors for 2024/2025

It was noted that Fisher & Co Accountants had resigned as auditors for the forthcoming year.

The appointment of new auditors will be proposed to members at a future date.

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6. Election of Trustees and Officers

Eva Woods confirmed that no new trustees were standing for election during this AGM.

The following trustees were stepping down, with formal thanks recorded for their service: -
Mandy Thompson - Sharon Keogh - Ratilal Joshi

The following trustees sought re-election and were duly proposed and seconded in accordance with PCVS's Articles of Association:

Trustee	Position	Proposed by	Seconded by
Jonathan Jelley	Chair	Rosemary Steel	Faustina Yang
Sheila Walsh	Trustee	Sarah Woodbine	Faustina Yang

Resolution: The above trustees were duly re-elected to serve in their respective roles.

7. Close of Meeting

Eva Woods thanked all attendees for their participation and ongoing support of PCVS.

The Annual General Meeting concluded at 11:00 a.m.

Signed: _____ **Date**_____

Name: Eva Woods

Position: Co-Vice Chair

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